NCSC for SC/STs

(National Career Service Centre for SC/STs)

USER Manual for SC/STs Representative NIC-NCSC for SC/STs-USER-1.0

Abstract: This User Manual provides complete description of the functions covered for NCSC For SC/STs (National Career Service Centre for SC/STs). This document is intended for the stakeholders of the system.

Keywords: Software requirement specification, Differently Abled People, state User, Center User, Code Directory, Query, MIS Report

M/Labour & Employment Division National Informatics Centre (MeitY),India

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Amendment log

Version	Date	Brief Description	Section Change
1.0	18.09.2018	Covers the functionality of Registration of SC/STs Student, Application Accept Or Reject, Enroll, Refused and Dropout	1 st Draft

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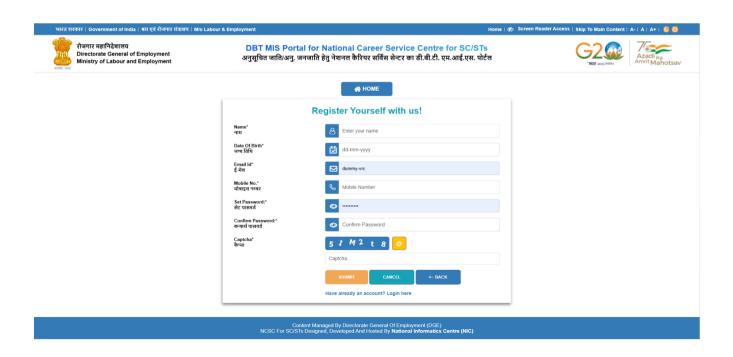
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1 Registration on Portal

SC/ST person, who want to apply online application, needs registration on this Portal. The Portal requires name, date of birth, email, mobile number to get registered.

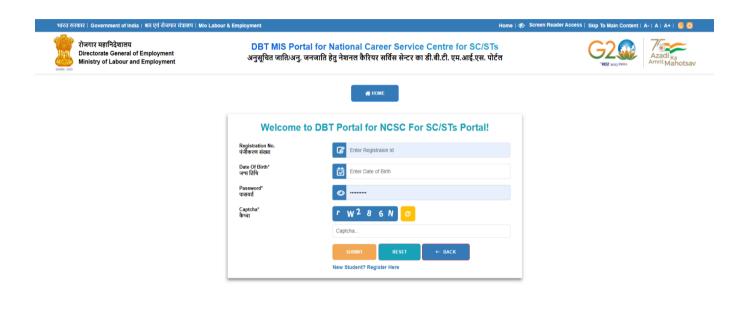
1.1 New User Sign-up

The signup form may ask for minimum information (like Name, Date of Birth, mobile, etc. Email id (**Email Id** is not **mandatory**. If you will give then you will get success message with Registration On your email id).



1.1 Registered User

The system lets the registered user to login through Apply For Training/Course form with details like Registration No and Date Of Birth.



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1.1 Apply Application

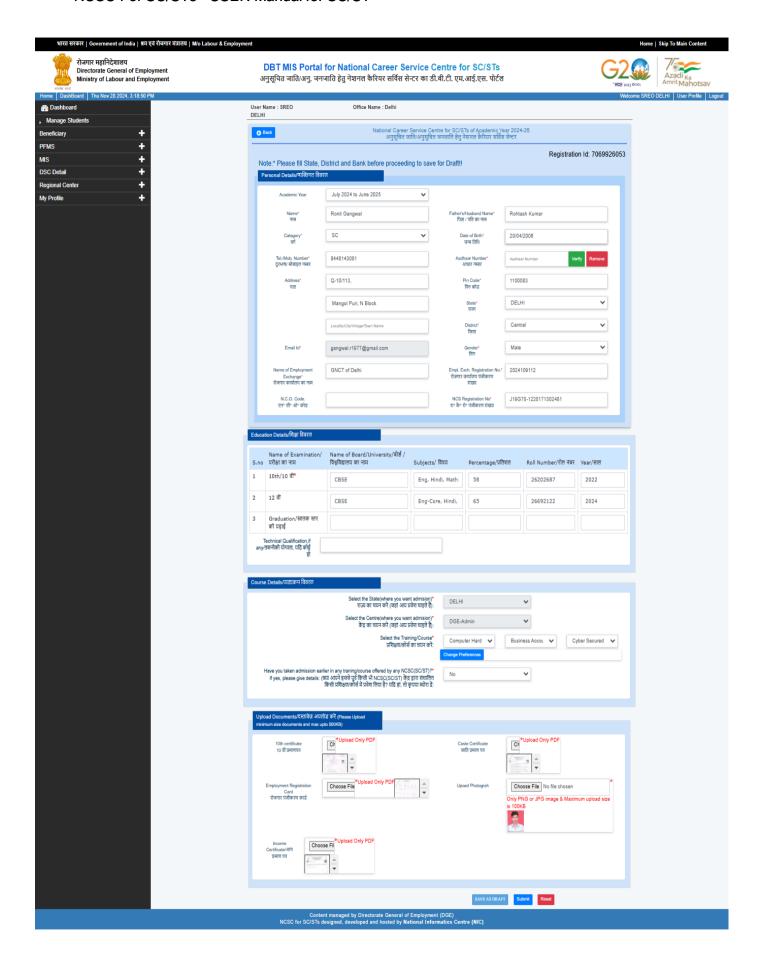
1.1.1 Apply Application (By SC/STs)

The system facilitates to submit the Student details. The form comprises of details -

Applicant details [Name, Father Name, Category, Date of Birth, Mobile Number, Email-Id, NCS Registration no ,NCO Code, Bank Detail and more.]

- Student details [Address (Premise Number, Sub Locality/Street/ Colony Name, Locality/city/village), Pin Code, State, District.]
- Bank details [Bank Name, IFSC code, A/C Number, Bank Branch Address]
- Education Details Minimum education 10th Pass.
- Upload Document [Caste Certificate, Upload Photograph, 10th certificate, Employment Registration Card, Income Certificate]
- Select the State(where you want admission[Mandatory field].

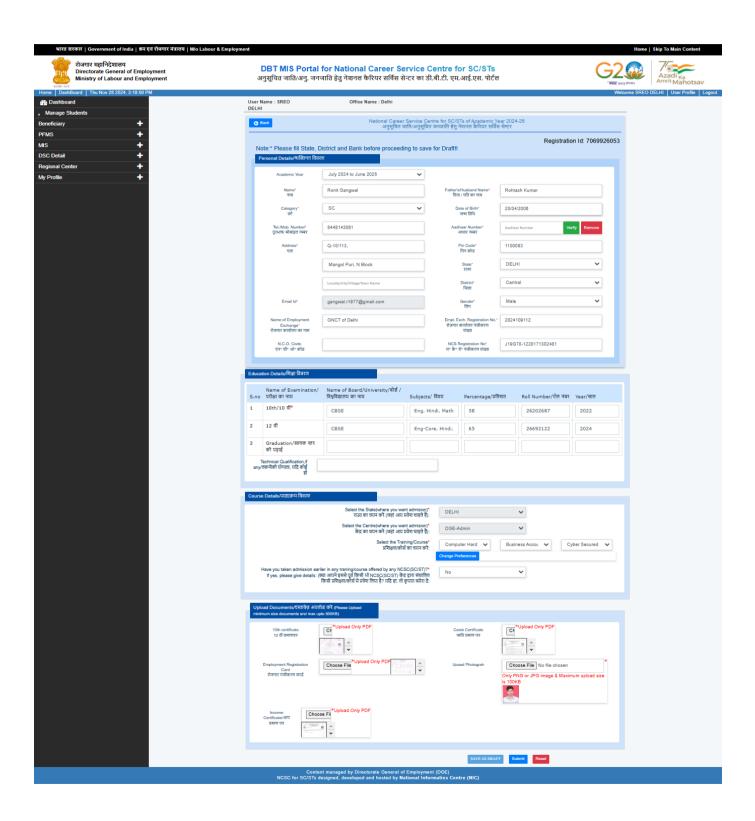
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1.2 Save as Draft/Edit

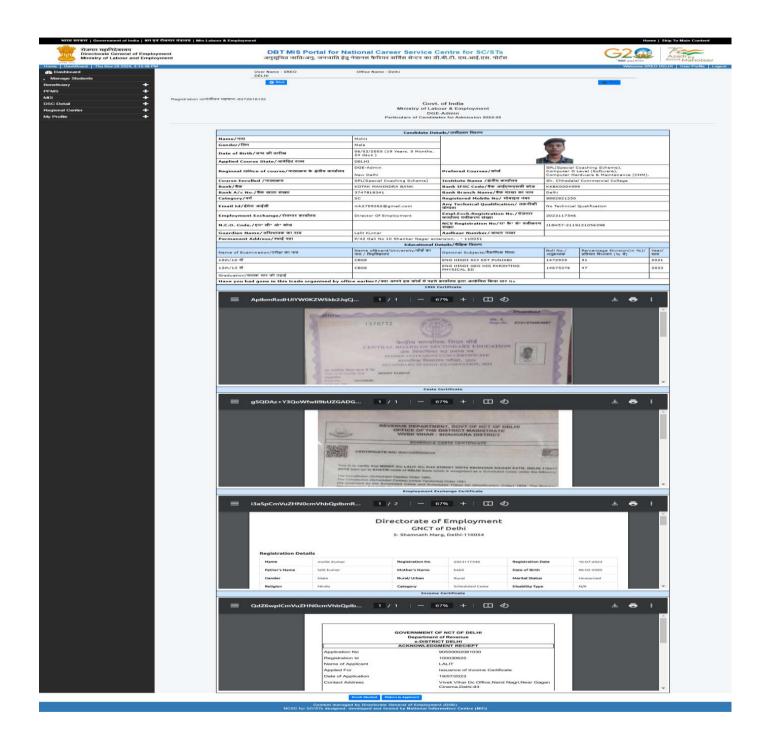
Applicant able to edit his details, if any detail is mismatch.

Click on View & Submit Form to View detail.



1.3 Final Submission

In a View Detail Check Box is their to Accept Decelaration, If you Select Deceleration, Then Click on Submit Button to Finalize it.



Your Registration Form Send to Administrator For Enrolling the Courses